



SHORT TERM VISA FOR MINOR CHILDREN (Schengen-Visa)

Dear Applicant,

thank you very much for your interest in visiting the Federal Republic of Germany on a Schengen Visa.

We request that you take advantage of our **Online Appointment Booking System**.
Please visit <http://www.visa-germany.co.za/> or call: **0861 – 00 22 45**.

Please submit your application for a Schengen Visa to the representative of the country which - considering the **main purpose** of your intended stay - is your main destination. If **no such main destination can be ascertained**, please contact the representative of the **country of your first entry** into the Schengen Area. If you reside in South Africa (excluding the Northern, Eastern and Western Cape regions) and your main destination is Germany, you have to submit your visa application to the Embassy of the Federal Republic of Germany in Pretoria. **Please note that your residence permit for South Africa has to be valid at least another four months, if you are a non-South African national.**

The German Embassy in Pretoria will also accept applications for Schengen Visas for travels with the main destination being in **Slovenia**.

The following instructions are provided only in addition to the information provided for the different travel purposes.

After German legislation a child is a minor until her/his 18th birthday. The child is able to apply from the age of 16 years.

For children under the **age of six** the **visa fee is waived**.

Please note, that we can only accept complete applications. In order to ensure that your application can be processed without delay, **please submit the following documents in original:**

If the applicant requires an original to be returned, a copy of said document needs to be submitted as well. Unfortunately the Embassy can not provide copies.

	Incl./miss.
• A duly completed Schengen Visa Application form (please ensure that you sign the form)	<input type="checkbox"/> <input type="checkbox"/>
• A valid passport with at least two blank pages & valid for at least three months longer than intended stay (please ensure that your passport is signed)	<input type="checkbox"/> <input type="checkbox"/>
• One recent passport photograph according to biometric specifications (for further details regarding biometric specifications of photos please refer to the sample tables on our homepage)	<input type="checkbox"/> <input type="checkbox"/>
• Declaration on True and Complete Information in accordance with § 55 Residence Act, signed and dated	<input type="checkbox"/> <input type="checkbox"/>
• Travel Medical Insurance valid in all the Schengen States for the entire duration of the intended stay (Minimum cover of 30.000,-€)	<input type="checkbox"/> <input type="checkbox"/>
• Childs' Unabridged Birth Certificate *	<input type="checkbox"/> <input type="checkbox"/>
• Parents' Unabridged Marriage Certificate	<input type="checkbox"/> <input type="checkbox"/>
• Copies of parents' passports or ID-Books	<input type="checkbox"/> <input type="checkbox"/>
• Documentation according to the different travel purposes mentioned in our other information sheets.	<input type="checkbox"/> <input type="checkbox"/>

*If the child's 'Unabridged Birth Certificate' can not be presented you may alternatively hand in the following documents:

The normal, 'Abridged Birth Certificate, with either

– the 'Certificate of Delivery' of the hospital or

– a letter of the principal of the child's school stating that Mr. X and Mrs. X are known to the school als parents since xy years.

Please note that each visa application is reviewed individually. Therefore, the requested documents might vary. The Embassy reserves the right to ask for additional documents. Besides, the submission of the above mentioned documents does not guarantee the issue of a visa. Applicants can at any time be asked for a personal interview. Submission of an incomplete set of documentation or refusal to attend the mandatory visa interview will lead to a refusal of your visa application. Once a visa has been issued, the purpose of the trip may not be altered.

For further information, please visit our website www.pretoria.diplo.de or contact us by Email (visainformation@pret.diplo.de) or by phone from Tuesday to Thursday, 14h00 to 16h00, or Mondays from 15h00 to 16h00. Tel.: 012 – 427 – 8974.